

Career Fair Logistics, Engineering and Computer Science Fair, 02/19/2019

The University of Kentucky College of Engineering would like to thank you for registering for our upcoming Engineering and Computer Science Career Fair. The fair will take place at the University of Kentucky's newly opened [Bill Gatton Student Center](http://maps.uky.edu) (<http://maps.uky.edu> , Bldg. 0676), 160 Avenue of Champions.

*If you need to reach Engineering Career Development staff on the day of the fair, please call or text Ilka Balk's cell phone: **859-797-9349***

Parking

Event Parking (included in registration)

To provide ample spaces for all exhibitors, we have again reserved the Rupp Arena Parking lot 0.9 miles from our venue, between High Street and Maxwell Street for you. We have vans and shuttle buses continuously running starting at 9:15 am until 5:00 pm. If you need a ride during the middle of the day (noon to 3 pm) and do not see a shuttle, please text or call Ilka Balk at 859-797-9349 to request a pickup or ride back, as we are using fewer shuttles during the fair hours.

On-campus parking (fees required)

There is a new parking lot with about 100 metered spots east of the new Bill Gatton Student Center and the drop off area (near the former Stoll Field – our alumni will remember). The maximum parking duration there is 3 hours. If you can find a spot and choose to park there (be aware of spots reserved for low-emission vehicles, handicapped spots and department owned spots), please know that you are responsible for ensuring that you pay for your time. There are parking stations where you enter your license plate number and pay for the duration of parking you would like. It appears that you can “re-start” the parking time if you re-feed the machine when your time runs out.

Parking Structure 5 (fee required)

The Parking garage between S. Upper and S. Limestone street is open to employees and visitors. If you can find a spot, you can park there for a fee. The maximum parking fee there is \$16/day. Unfortunately, we are unable to validate parking for you.

Advance Shipping

If you ship your materials in advance, they must arrive between Feb. 11 and Feb. 14. Your shipment will be held in a secure cage before the fair.

Please use the following shipping address:

Gatton Student Center

Engineering (or Engineering AND Business) Career Fair, 02/19/19

160 Avenue of Champions

Lexington, KY 40506-0676

Please label the boxes clearly as “**Engineering**” since the next day, the Non-STEM fair is taking place and the staff need to know which boxes to bring up for the Engineering Fair. If you are attending both fairs, please still label as “Engineering” or “Engineering & Business” so we know to bring the shipments up for the correct day – the first day of the two day fair.

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Return-Shipping materials after the fair

We will have drop areas for UPS (Ground and Air) and Fed Ex. We will have some blank labels available, but it will be easiest if you obtain pre-printed labels with your account number or payment information and addresses beforehand and bring these with you.

Fair setup

At the fair, you will be provided with a 5-6 foot table. You will have a total of about 7-8 feet of width. If you need a larger area, please e-mail ilka.balk@uky.edu by 2/10/19 so that we can take this into consideration for the booth assignment.

We will have tablecloths available for you to use, or you are welcome to use your own.

The venue has WIFI throughout, and we will have wifi guest user instructions at check-in.

Electric access is available upon request (through the registration form, but if you need electric access and have not requested it, please e-mail ilka.balk@uky.edu to request it before 2/10/19.

Please also check out our free Event App: **CareerFair Plus**, which can help you navigate the fair and get valuable information or last-minute updates. Choose the University of Kentucky, spring Engineering/CS fair and indicate that you are recruiter. You can use the app to verify the intended majors and job types. If you need anything corrected, please email ilka.balk@uky.edu. If you enable push notifications, we can send real time updates if needed.

Engineering and Computer Science Career Fair Agenda, Tuesday, February 19, 2019

9:30 am-11:15am	Drop off your materials at Avenue of Champions entrance to the Bill Gatton Student Center Ballroom before you park. Engineering student volunteers will be ready to receive your materials and they will be waiting at your table when you arrive back from the parking lot.
9:30 am-12:30 pm	Shuttles run from Rupp Arena, Gate 2 parking to the Gatton Student Center – drop off circle off Avenue of Champions
9:30 am-11:30 am	Employer Check in and set up
10:00 am-11:15 am	Meet and greet our associate deans, department chairs and faculty Room 330 A/B, Gatton Student Center – light breakfast provided
11:00 am – 3:30 pm	Hospitality area – fireside room, Gatton Student Center – you will be getting meal tickets and takeout containers to eat at (or take out from) the Gatton Student Center Dining Court, Champions Kitchen
11:30 am	Career fair starts for VIP students (these are students who completed special preparatory work for the career fair)
12:00 noon	Career Fair begins for all students and alumni
1:30 pm	Lunch ends for employers (Water and cold drinks will be available all day)
3:00-5:00 pm	Shuttles run from Gatton Student Center to Rupp Arena Parking
4:00 pm	Career Fair ends – exhibitors can drop off materials for shipping (Fed Ex, UPS) near the employer registration table

Career Fair Venue, University of Kentucky Bill Gatton Student Center

FREE Parking –
continuous shuttles
to venue

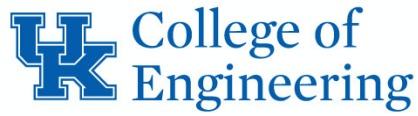


Parking Structure 5
(fee) enter from S. Upper or
S. Limestone)

Metered
parking

Materials Drop
Off (160 Ave.
of Champions)

Materials drop off at 160 Avenue of Champions. We will have student volunteers waiting to help you unload and take your materials to your table. After unloading, drive straight out of the loading circle onto Lexington Ave for .4 miles, turn left onto High Street until you pass the Hyatt and enter at **Gate 2** on the left side after .5 miles. The parking lot will be on your right side as you enter through Gate 2.



Hotels in Lexington:

Hyatt Regency Hotel, Lexington

401 W High St, Lexington, KY 40507

special UK rate of \$139/night. To reserve a room at that rate, please use the following link:

http://www.lexington.hyatt.com/en/hotel/home.html?corp_id=78862

If you have any trouble, please contact our Hyatt sales contact Monica Plut,

mplut@hyattlexington.net; +1.859.519.4128

Hilton Downtown Lexington

369 W Vine St, Lexington, KY 40507

University rate of: \$129 including complimentary parking.

To book, call (859) 231-9000 and request the "UK visitor" or "UK transient" rate

21c Museum Hotel

167 W Main St, Lexington, KY 40507

The Fall 2018 **career fair rate** is \$140, please use code: **UKENGINEER in the corporate/promo code section of the booking page: www.21clexington.com.**

If you are experiencing any issues, please contact our Director of Sales and Marketing, Jennifer Davis, jdavis@21chotels.com; 859-899-8810

Holiday Inn Express & Suites Lexington-Downtown/University,

1000 Export Street, Lexington, Kentucky 40504

UK Visitor rate 15% off available rate;

to reserve at this rate, call the hotel at: 1 859 389-6800 and ask for the "UK visitor rate"

*The above list is just a small selection of rates and hotels conveniently located near UK. This is not an endorsement of these hotels. There might be other hotels that offer special UK rates that are not included on this list.

For more hotels and a list of restaurants and things to do in Lexington, please check out the "Visit Lex" website at: <https://www.visitlex.com/about/visitors-center/>