

College of Engineering Staff Council Meeting Minutes

October 20, 2021

In attendance: Rob Hannigan, Alicia Anderson, Cody Mitchell, Lacey Hill, Derrick Meads, Melanie Smith, Callie Viens

Meeting began at 10:02AM, was held via Zoom.

September meeting minutes were approved.

Halloween Event:

Friday, October 29th is the date of the event.

Action Items: Derrick will make the costume award certificates. Derrick will bring the hot cider and coffee. We are ordering 16 dozen plain donuts. There will be black table cloths, Robyn is going to bring a Halloween inflatable. Planning to play Halloween music (use a Bluetooth speaker).

Breakfast with the President:

Should we be there to voice our concerns? Not a forum to share concerns. However, Derrick is on the President's committee and can help voice our concerns directly; even small questions are welcomed.

Review and plan Happy Hour/Trivia Event:

Attendance was around 6 people, staff and a few faculty. Would like to plan Happy Hour's in the future. Cornerstone is a popular location since it's close to campus. Possibly do a comedy event, these events are usually on Wednesday's. In the future, bump up the event to 4:30PM. We can keep the gathering's consistent, same time and same place each month so people know where to be. We could schedule it the first Thursday's of the month, November 4 and December 2nd (skip January). Lacey will send out a reoccurring calendar invite and also an email reminder a few days prior. Specify time is 4:30-6PM but can stop in anytime!

United Way

Lacey is organizing the United Way campaign for Engineering. She has sent out an email with a site to bid on items. Lacey also requests to please send pics of your pets to her!

Staff Council Newsletters

Lacey will send out October newsletter. The newsletters typically go out a week after our meetings. Derrick will take over doing the newsletters until a new person is hired in Kel's position.

Meeting adjourned at 10:38.